

General Information & Policies of The Nebraska Club

The Nebraska Club RULES

- Membership.** You must be a member to have a function at The Nebraska Club. If you are not a member of The Nebraska Club, you will need to have your event sponsored by a member. When a member sponsors an event, the charges will appear on his/her account and will remain there until paid. If requested, we can mail a separate billing to the non-member, but nevertheless, the member is liable for all charges incurred by their guest. A letter granting approval by a member to sponsor a non-member must be on file no later than one week prior to the event. The definition of a member-sponsored event is an event that is sponsored by a member but paid for by a non-member.
- Service Charge.** An automatic 15% gratuity and applicable sales tax is applied to all Member food and beverage tickets and functions. All food and beverage tickets are provided with an additional tip line; should service warrant you may add any additional gratuities over and above the automatic 15% if you deem it appropriate.
- Dress Code.** The Club attire is business casual. Please no jeans, shorts or sleeveless shirts in main dining room.
- Guarantee.** It is your responsibility to call The Nebraska Club two working days (Monday through Friday) prior to your function with a guaranteed count of the number of guests attending your event. This is the number that your charges will be based on. Should you fail to call and confirm a count, you will be billed for the original number of guests expected or the number of guests that actually attend whichever is greater.
- Overage.** The Nebraska Club will set your room for 10% over the number of guests you confirm if you so desire (functions with 180 attendees or more excluded). Should you require additional seating beyond the allotted 10% you will be billed a set-up fee of \$75.00.
- Equipment.** The Nebraska Club can provide a Microphone and Podium as well as a large AV Screen at no additional cost. White or Ivory Damask Linens are also provided at no additional cost. Should you require centerpieces, simple votive candle centerpieces can be provided. Should you require additional equipment, our staff can procure this for you. You will be billed for all rental charges plus sales tax and any delivery charges if applicable. i.e.: centerpieces, special linens, special china or glassware. The Nebraska Club has a portable Dance Floor (15x21ft). There is a \$25.00 set-up fee required.
- Decorations.** No decorations may be taped or pinned to any painted or wallpapered surfaces. It is requested that decorating ideas be discussed with the management of The Nebraska Club prior to the event.
- Outside Vendors & Products.** No food or beverages, alcohol or otherwise may be brought into the facility from outside sources by patron or guests (exception – wedding cake, nuts, and mints).
- Liquor Laws.** The Nebraska Club will abide by the Liquor Laws of the State of Nebraska. No alcoholic beverages may be consumed on the premises by any person without proof that he/she has attained the current legal minimum age, as expressed in the liquor laws of the state. The right is retained by The Nebraska Club to refuse to serve drinks to any member or guest at our discretion.
- Damage.** The Member or member-sponsor is responsible for damage or loss to the building and its contents. Any damage will be billed to the member.
- Loss.** The Nebraska Club can assume no responsibility for damage or loss incurred by the member or his/her guests.
- Payment.** Full remaining balance is due the date of the event, with advanced deposits required in most all cases.